



Safety Checklist Contractors

- SCC -

SCC – Safety Checklist Contractors

A multitude of diverse sub-contractors are working in industrial sectors of critical safety. The SCC certificate (Safety Checklist Contractors) verifies that companies and their employees implemented a safety management system. The petrochemical industry was one of the first industrial sectors requiring a certificate from its sub-contractors as proof of an effective SHE management system (Safety, Health and Environmental protection). Today the SCC System has expanded to become an internationally recognised safety management system for manufacturers and services in all sectors of industry.

Certified Safety

An increasing number of contractors are being appointed for technical services in the industry – e.g. for building new or renovating old buildings, for maintenance or servicing. To avoid accidents, which inhibit the production process and damage the image of the client, evidence must be produced, especially in the sectors of critical safety that the contractor's organisation complies with the technical safety stipulations of the client. In addition, the safety conduct of the subcontractor's employees must be correct. This is best proven by the introduction of a safety, health and environmental protection management system (SHE) and its independent certification according to the SCC standard. The SCC certificate guarantees that the contractors carry out orders reliably to a set safety standard.

Operational Area

SCC is suitable for manufacturers and services internationally in all sectors of industry – irrespective of whether they become sub-contractors. National and branch specific requirements can be

taken into consideration. The simultaneous introduction of a management system such as the ISO 9000 series (quality) or ISO 14001 (environment) is NOT mandatory. On the other hand the SCC system can be easily integrated into other management systems. The SCC also grants smaller companies an economic contractual introduction and certification:

- the "small" SCC* certificate (restricted certification) is applicable to companies with up to 35 employees, and
- the "large" SCC** certificate (unrestricted certification) is applicable to companies with more than 35 employees as well as for main contractors

The SCP - Safety Checklist for Personnel Services (a specific checklist tailor-made for this sector) is intended for Temporary Employment Agencies.

SCC Checklist

For certification purposes, the company is requested to prove that it fulfils the requirements of safety, health and environmental protection according to the SCC checklist. This audit checklist - consisting of 12 elements with overall 47 questions - is the core of the certification system. The SCC checklist is comprised of "compulsory questions" and "supplementary questions".

1. Safety, health and environmental protection (SHE) – policy and organisation, engagement of the management
2. SHE risk analyses / plan of action
3. Training, information and instructions
4. Safety, health and environmental communications and consultations
5. SHE project plan
6. Environmental protection
7. Preparation for emergency situations
8. Safety, health and environmental inspections
9. Occupational healthcare
10. Purchase and inspection of materials, equipments and tools
11. Procurement of services
12. Notification, registration and investigation of incidents

The Benefits of a SCC System

- ⇒ Expansion of the supplier assessment system by safety aspects
- ⇒ Improvement of the SHE-conduct of large-scale industry contractors
- ⇒ Higher motivation of the employees by means of clearer organisation and responsibilities
- ⇒ More flexibility and a simplified adaptation procedure to new

circumstances through clear procedures

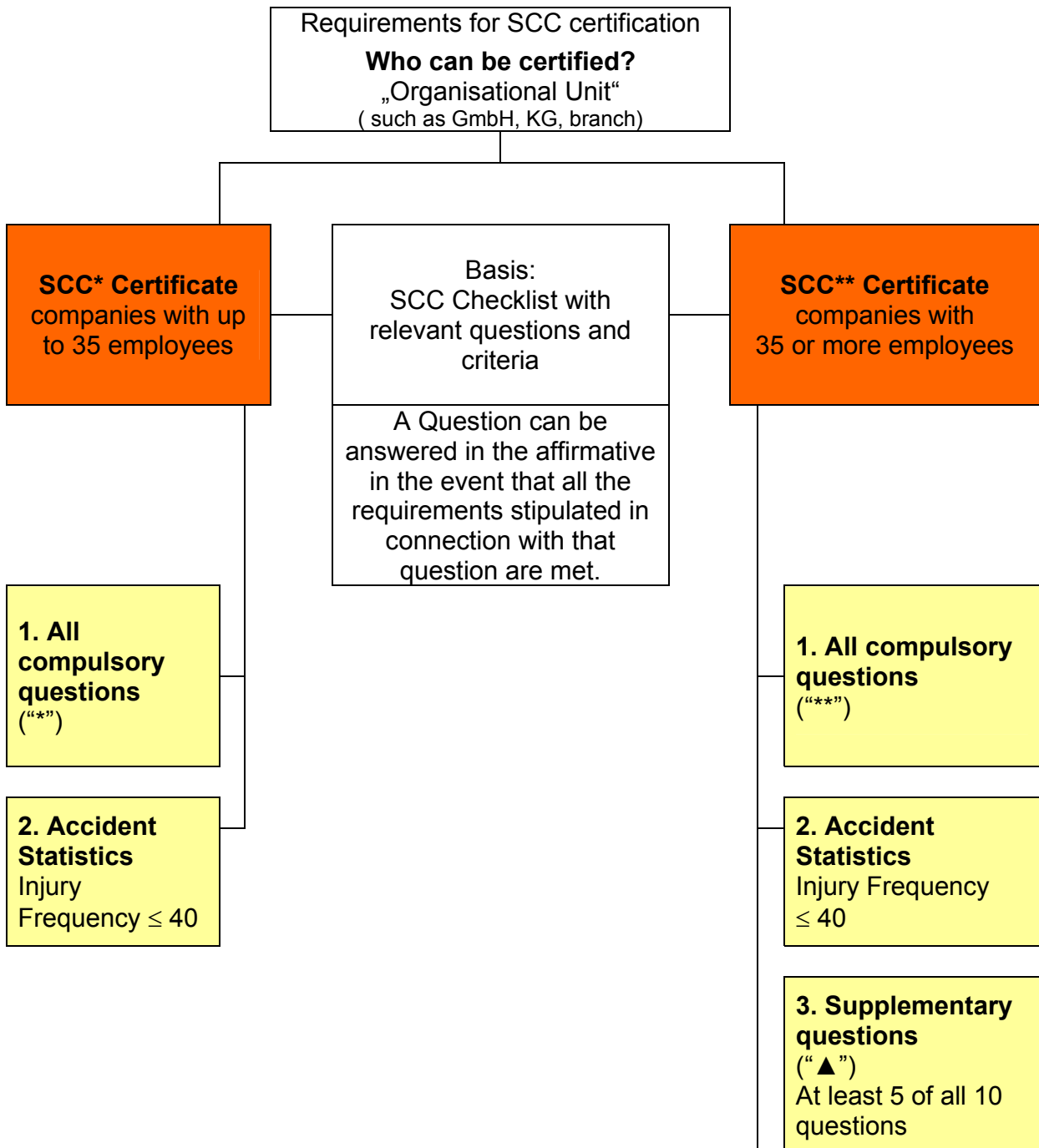
- ⇒ Improved legal safety through proof of fulfilment of legal requirements
- ⇒ Increased communication among the contractual partners and within the company
- ⇒ Reduction of costs through improvement of work safety; reduction of the number of accidents and downtime
- ⇒ No multi-auditing by different clients due to this internationally valid standard

Procedure

- Preliminary discussion
- Evaluation of documents
- Pre-audit (if desired)
- Audit plan
- Performance of certification audit with on-site-visit
- Audit report
- Delivery of certificate
- The certificate is valid for 3 years, with an annual surveillance audit and
- a re-audit after 3 years.

For the Scope «SCC» Accredited Certification bodies:

→ <http://www.tga-gmbh.de/>



SCC- Training Requirements for staff and supervisors

Many accidents and incidents can be blamed on a lack of knowledge or inadequate awareness of the risks among people performing work or people directly involved, such as supervisors. Major improvements in safety performance can therefore be achieved by more and better staff training which focuses on safety, with the aim of raising levels of knowledge and skills and generating safety awareness.

Good training and sound instructions, especially for dangerous work, are therefore of major importance in terms of preventing accidents and incidents.

Based on the above, chapter 3 of the checklist pays particular attention to training and instruction and to proofs of the required safety qualifications for operational staff and their supervisors.

Licensed examination bodies

<http://www.scc-net.de>

→ List of licensed examination bodies

FURTHER INFORMATION

<http://www.scc-net.de/>